

Regional Activities Coordinator

Playing to your strengths

You are part of a multi-disciplinary Student Pathways team within the College, all working to advance the student's transformation. This is a fantastic opportunity for a dedicated and experienced adventure-based learning Activities Coordinator. The role involves assisting multiple campuses across a region to deliver safe, fun, creative and engaging recreation and engagement activities for students at Alta-1 College.

You will have a demonstrated ability to deliver safe and engaging adventure-based learning activities in line with performance objectives and trauma informed practice in a secondary school age educational context. Delivery methods are required to follow Department of Education safety standards and trauma informed practice.

You are comfortable with collaboration and enjoy engaging with the students, parents, staff and other team members in the student's support team. You can work with the staff to develop the skills and confidence needed for them to run their own activities. You are physically fit and capable of running outdoor educational activities, including lifting and loading trailers.

Your calm and engaging nature will help you bring physical activity and adventure-based learning to life to disengaged students and you will provide advice and support to both the students and the staff members. You are a hands-on team member and proactive in solving problems with creative and positive solutions.

Here's what you're responsible for:

The primary role of the Regional Activities Coordinator is to support the Alta-1 VET Projects Officer in the delivery of creative and high quality adventure-based learning activities. Your role will include, but may not be limited to, activities such as:

SUPPORTING AND IMPROVING THE DELIVERY OF ADVENTURE BASED LEARNING ACROSS THE REGION

- Assist campuses to deliver outdoor adventure-based learning activities such as MTB / cycling, kayaking, canoeing, boating, swimming, snorkelling, fishing, hiking, light construction, horticulture and community service.
- Network with church partners and partnering community organisations to develop and deliver engagement programs such as Community Service Days, campus team building events and camps.
- Support staff with activity and program development including activity planning and approvals, Consent2Go proposals and planning, and developing risk assessments as per compliance requirements.
- Gain and maintain qualifications necessary to deliver activities, including kayaking, MTB, Aquatic Rescue, and others as per regional needs.
- Complete regular maintenance and safety checks on equipment. Record, report and repair any faults as needed.

As an independent, co-educational, CARE (Curriculum and Reengagement in Education) School, Alta-1 is a Christian organisation which works with students from years 7-12. We work with at risk young people providing them with wrap around support as they go on a journey of transformation to discover their unique sense of identity and purpose. We are fully committed to their **safety, wellbeing and welfare** at all times.

Recognising that our young people learn best when they feel **connected**, Alta-1 prides itself on being a place of belonging; fostering deliberate connection, safety and community relationship, all in the pursuit of individual self-discovery.

As a member of our **Student Outcomes Team**, you will work together to create an environment that is conducive to personal and professional growth, continuous learning and student transformation. We believe in changing lives – one at a time.

We're please you've chosen to be a part of our team and we look forward to **working, learning and growing with you in this role!**



TRAINING DELIVERY

- Train staff with the use of Consent2Go.
- Facilitate or assist with regional staff training days for skills compliance as required.
- Deliver programs and activities in an engaging, supportive and trauma informed manner that is compliant with WHS and Department of Education requirements.

ADMINISTRATIVE

- Prepare program outlines, learning materials and risk assessments as required, including Consent2Go applications and approvals.
- Manage the College booking system to arrange for dispersal of resources as required.
- Keep and maintain student and campus participation records.

Scope and Reporting Relationships:

The role is 1.0 FTE and reports to the Program Manager VET.

You will know you're successful when:

- Student participation and achievement in adventure-based learning activities is increasing across your region and the College.
- Innovative, creative and engaging adventure-based learning pathways are being developed.
- Campus staff feel supported and more equipped to work with students and are demonstrating growth in their professional journeys.
- You have excellent rapport with students, staff and external partners and receive positive feedback from interactions with others.
- Students are making progress in their recovery and learning and seeing increased hope and opportunity for the future.

Your opportunities to grow

At Alta-1 we believe in cultivating a work environment that encourages personal and professional growth. We want to see our staff and students thrive through:

- Mandatory professional development activities.
- Professional development activities arranged by self, according to interest and professional improvement, as negotiated with the Projects Officer and Program Manager VET.

