



Curriculum Manager

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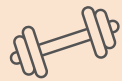
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As an independent, co-educational, CARE (Curriculum and Reengagement in Education) School, Alta-1 is a Christian organisation which works with students from years 7-12. We work with at risk young people providing them with wrap around support as they go on a journey of transformation to discover their unique sense of identity and purpose. We are fully committed to their **safety, wellbeing and welfare at all times.**

Recognising that our young people learn best when they feel **connected**, Alta-1 prides itself on being a place of belonging; fostering deliberate connection, safety and community relationship, all in the pursuit of individual self discovery.

As a member of our Student Outcomes Team, you will work together to create an environment that is conducive to personal and professional growth, continuous learning and student transformation. We believe in changing lives - one at a time.

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PLAYING TO YOUR STRENGTHS



- **Passionate and Knowledgeable:** You have a strong passion for education and demonstrate a deep knowledge of curriculum.
- **Experienced Educator:** You bring proven success in delivering effective teaching and learning programs, demonstrating a commitment to educational excellence.
- **Visionary and Forward-Thinking:** You are excited to creatively collaborate and innovate with the Education team to prepare systems and programs in line with the College vision.
- **Empowering Leader:** You are an inspirational leader who manages a small team and actively empowers staff to achieve high outcomes for students and for themselves.
- **Impact Driven:** You use a combination of academic and wellbeing data to inform instructional decisions, adjusting curriculum delivery as needed to ensure all students, particularly those with complex needs, remain engaged and make progress.
- **Organised and Systematic:** You can manage multiple sources of information, organise effectively and communicate clearly with others.
- **Registered:** You have TRBWA registration and can demonstrate all seven AITSL Professional Standards for teachers.



YOU'LL KNOW YOU'RE SUCCESSFUL WHEN...

- Learning outcomes show measurable improvements in both academic achievement and student engagement, with consistent progress across diverse student groups.
- All curriculum content and assessment practices align with national regulatory requirements.
- Teaching staff demonstrate a strong ability to implement the curriculum effectively, using strategies that ensure students feel supported and engaged in their learning.
- Regular moderation sessions guarantee that assessments are fair, consistent, and accurately gauge student understanding, while remaining responsive to individual learning needs.
- Digital tools, teaching materials, and resources are up-to-date, well-organised, and readily accessible, ensuring smooth delivery of the curriculum and fostering an inclusive learning environment.
- Differentiated instruction and curriculum modifications are effectively implemented, ensuring that all students, including those with unique needs, are able to thrive academically and personally.





HERE'S WHAT YOU'RE RESPONSIBLE FOR...

The Curriculum Manager works closely with the Director of Student Outcomes and VET Manager to support staff to develop and implement the curriculum, ensuring high teaching and learning standards. This will include activities such as:

CURRICULUM DEVELOPMENT

- Participate in the development and evaluation of curriculum within the College, ensuring it aligns with educational goals.
- Use student performance data to identify areas for improvement and guide curriculum adjustments.
- Oversee curriculum mapping for each College program, ensuring proper documentation of learning objectives and alignment with educational standards.
- Develop staff handbooks and templates to support curriculum delivery.
- Ensure that all curriculum content and assessments meet the standards set by the SCSA and Non-Government Registration requirements.
- Facilitate the creation and evaluation of resources for the implementation of the curriculum, focusing on flexible and online delivery options.

CURRICULUM DELIVERY

- Guide and mentor teaching staff on best practices for curriculum design, pedagogy, and assessment, ensuring alignment with the needs of diverse learners.
- Adjust curriculum programs to meet the varying needs of students, promoting flexibility and inclusivity in delivery.
- Manage and allocate resources effectively, including digital tools and teaching materials, to ensure lessons are engaging, organised, and accessible for all students.
- Oversee the implementation of assessments that are fair, inclusive, and aligned with student needs.
- Work with the Student Services team to implement differentiated instruction and support students with diverse abilities and those affected by trauma.

STAFF COLLABORATION

- Meet regularly with staff to collaborate on curriculum development and student progress, fostering a cohesive and informed teaching team.
- Facilitate moderation sessions to ensure consistency in teaching and assessment across all subjects and programs.
- Share best practices within the College to enhance overall teaching quality and promote professional growth.
- Communicate curriculum changes to staff, ensuring smooth transitions and understanding across departments.
- Direct teaching staff to relevant professional learning (PL) training regarding curriculum delivery.



ADMINISTRATION

- Advocate and uphold College values and behaviours.
- Organise student outcomes data and curriculum documents according to College guidelines.
- Manage a small team of staff.



YOUR OPPORTUNITIES TO GROW

At Alta-1 we believe in cultivating a work environment that encourages personal and professional growth. We want to see our staff and students thrive through:

- Mandatory Professional Development activities.
- Professional Development activities arranged by self, according to interest and professional improvement, as negotiated with the Director of Student Outcomes.



RELATIONSHIP



TRANSFORMATION



FLOURISHING

